



Team Sponsorship Reimbursement Request Form

The Team Sponsorship reimbursement policy for SRL is that no reimbursement will be issued without a receipt and explanation of expenditures. Teams may use their excess sponsorship funds in a manner that benefits the team as a whole (i.e. team party, spirit wear, batting cages).

All Team Reimbursement Requests must be submitted by June 1, of the current year, or no reimbursement will be issued.

The Manager, Coach, or Team Parent requesting the reimbursement must fill out the form below.

Sent to: SRLittleLeague1@gmail.com

Division: _____ Team Name: _____

Itemized List of items paid for of which reimbursement will cover:

Item:	Date:	\$ amount paid:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

***Please attach receipts for all items listed above.
Reimbursements will not be issued without receipts, no exceptions.***

Check Information:

Pay to the order of: _____

Mailing Address: _____

City: _____ Zip Code: _____

Phone (_____) _____ - _____ Email: _____

I am requesting a reimbursement of excess Sponsorship funds for the team listed above in accordance with SRL's reimbursement policy.

Signature: _____ Date: _____

For questions, please contact the Treasurer at: SRLittleLeague1@gmail.com